

## **Redaction of CCSC Business Meeting Minutes**

**October 21, 2023**

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**Meeting Time:** 11 a.m. Central

**Meeting Duration:** 90 Minutes

**Attendance:** Janaya, Gerry, Kelly, Sean, Karen, Jocelyn, Krysta, Liz, Tina, Paula

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**Agenda for October 2023: passed**

**Minutes for September 2023: passed**

**Redacted Minutes for August 2023: tabled**

### **STANDING REPORTS**

**Chair:** CCSC AGM will take place in January 2024. Open positions: Chair, Co-Chair, and Treasurer.

**Treasurer:** Balance as of October 20, 2023 was \$21 239.46

**CDRS Liaison:** On September 30, 2023 the CDRS annual AGM was held. The current Board of Directors is: Gerald B, Dianne B, William C, Dan R, Lorne S, Tina Z. Currently working with the Ottawa CSC committee on a possible fundraiser book. CDRS will invoice CoDA Canada for the cost of Zoom for 1 year.

**Webmaster:** 82 registered meetings (41 are online meetings). Updates and improvements have been made to various pages on the CoDA Canada website.

**Host City Liaison:** Volunteers are needed to help prepare for the 2024 CSC and ICC (contact: [codaontarioutreach@gmail.com](mailto:codaontarioutreach@gmail.com))

### **STANDING COMMITTEE REPORTS**

**Communications:** The Sponsorship Registry on the CoDA Canada website has been paused (a letter was sent to those who registered and this same letter was posted on the webpage). The Fall Newsletter has been posted on the CoDA Canada website.

### **AD HOC COMMITTEE REPORTS**

**Outreach:** Next meeting is November 8, 2023. A new outreach worker from Quebec has joined the committee, and the committee still needs a worker from Atlantic Canada. International Outreach is hosting a Sponsorship Workshop on February 10, 2024. The 2024 CSC is in need of interpreters and members to host in the hospitality room (contact: [canada.outreach@codacanada.ca](mailto:canada.outreach@codacanada.ca))

**National CoDA Canada Board Task Force:** Members have been given items to research on the topic of developing a Board of Trustees. A tentative schedule for ongoing meetings has been set, with the next meeting to be on November 12, 2023. A CoDA member with professional experience has offered to consult with the Task Force and one member has stepped down.

### **MOTIONS**

- **Motion:** “The CCSC will pay for a phone line when the information has been gathered on the costs and the product that will be used.”
  - Motion presented by Krysta; Seconded by Tina; Result: Adopted
- **Motion:** “Remove CoDATEen materials/links from the website until we decide if/how the CCSC wants to endorse it.”
  - Motion presented by Krysta; Seconded by Jocelyn; Result: Adopted (3 yes, 2 no)

### **ACTION ITEMS**

- Regarding the CoDA Canada phone line:
  - Research to be done on 1-800 numbers
  - Must determine who will answer this phone line when infrastructure is in place
- Inform GSRs through (the GSR email) that they can stand for the position of Delegate for the 2024 CSC
- Reply to an email from the New York online meeting, stating that if they have a Canadian representative, they can register their meeting on the CoDA Canada website.
- Research the legalities on the topic of endorsing CoDATEen on the CoDA Canada website
- Temporarily remove the CoDATEen tab

**Next Meeting:** November 18, 2023, 11:00 a.m. Central Time