

Redaction of Minutes for the 1st CCSC Annual General Meeting

January 20, 2024

Meeting Time: 11 a.m. Central

Meeting Duration: 90 Minutes

Attendance: Paula G, Gerry B, Sharon B, Janaya, Kelly C, Dan R, Tina Z, Liz S, Kay D, Tricia B

Agenda for January 2024: passed

Minutes for December 2023: passed or tabled

Redacted minutes for August and November 2023: passed

STANDING REPORTS - SUMMARY OF 2023

Chair: During 2023, the Communications Committee became a standing committee. A Mediation Committee formed. A new secretary, four mediators, two delegates, and an alternate delegate were elected. A World Connection Committee Regional Representative (WCCRR) reports regularly at the CCSC meetings. A National CoDA Board Structure Task Force formed. Redacted business meeting minutes are now being posted on the CoDA Canada website. The CCSC lost members who served on the Service Structure committee, French Liaison, Sponsorship Register, and who answered the CoDA Canada phone line.

Treasurer: Balance as of January 19, 2024: \$19 063.91. A transaction summary for 2023:

- Balance as of Jan 1/23: \$16 852.17
- Total Paypal deposits (4) \$1 138.57
- Total Etransfer deposits (18) \$2 558.72
- Total cheque deposits (3) \$1 375.00
- Cheque payments cleared (1): -\$3 077.78
- Balance as of Dec 31/23: \$18 821.68
- Note: cheque payment of \$3 077.78 was for 2023 CSC Delegate Reimbursement

CDRS Liaison: Current board: Gerald B (B.C.), Dianne B (B.C.), William C (B.C.), Dan R (Ontario), Lorne S (B.C.), Tina Z (Ontario). Revenue is down from last year (possibly because there are fewer in-person meetings). Individual orders have increased as new members in isolated areas find CoDA. The store has been updated for easier access. Canada Post added a “fuel tax” on all commercial shipping orders during the Covid-19 Pandemic. Users can now view the CoDA Canada website in French and Spanish. Some goals for 2024: increase digital media, replace aging equipment, explore other avenues for shipping, add availability of other languages to the website (Farsi is a priority), prepare for 2024 CSC, divide financial responsibilities between CCSC and CDRS, review current contract with CoDA Inc.

Webmaster: Current monthly report will include number of groups in Canada, newly opened and/or newly closed meetings. Ongoing updates are performed regularly (i.e. Meetings, Events, etc.). New pages that were added to the website in 2023: Service Opportunities, CoDAteen, CoDA World History, CCSC Redacted Business Meeting Minutes, and Newsletter. The Meeting Locator was updated for easier access. The CoDA Literature Description section now includes links for purchasing items from the CDRS eStore and also links to Electronic Editions and Free Downloads. The Sponsorship Registry was suspended. Covid-19 updates were removed. The Webmaster has begun training on the CDRS eStore website and will assist there as needed. Contact: webmaster@codacanada.ca

AD HOC COMMITTEE REPORTS

Outreach: This committee meets bimonthly at 7 p.m. ET. and currently has six members. The committee needs more members, particularly in MB, SK, NL, NS, PEI, and NB. The tasks of committee members are: answering emails and phone calls from Canadians inquiring about CoDA and developing documents (ex. How to Start a New Meeting). Members are: Sharon B (BC), Agnes (AB), Janet (AB), Carole (ON), Tina (ON), Jacques (QB). If interested in working with the Outreach Committee, contact: canada.outreach@codacanada.ca

ELECTIONS

- Election of Chairperson
 - Paula nominates herself to stand for one additional year
 - Tina nominates Dan. Dan accepts.
 - Paula is elected to the position of chairperson for an additional year
- Election of Vice Chairperson (2 year term)
 - Liz nominates herself
 - Tina nominates Dan. Dan accepts.
 - Liz is elected to the position of vice chairperson
- Co-Secretary
 - The position is no longer necessary and will be put on hold
- Mediator (2 year term)
 - Dan nominates himself.
 - Dan is elected to the position of mediator by acclamation
- 2024 CSC Delegates (1 year term)
 - Liz nominates herself.
 - Paula nominates Kelly. Kelly declines.
 - Kelly nominates Paula. Paula accepts the nomination.
 - Sharon nominates Tina. Tina declines.
 - Liz and Paula are elected to the positions of 2024 CSC Delegates.

MOTIONS

- **Motion:** “Table alternate delegate election until the next (February) meeting.”
 - Motion presented by Gerry; Seconded by Dan; Result: Adopted
- **Motion:** “Eight voting members are required to be in attendance to have motions passed at a CCSC meeting. Business can still be conducted with less than eight members present.”
 - Motion presented by Janaya; Seconded by Dan; Result: Adopted

ACTION ITEMS

- The new Treasurer will gain signing authority and will then begin research/discussions on how to open a PayPal account for the CCSC.
- The Secretary will add information on quorum to the CCSC meeting agenda

Next Meeting: February 17, 2024, 11:00 a.m. Central