

Redaction of CCSC Business Meeting Minutes

April 20, 2024

Meeting Time: 11 a.m. Central

Meeting Duration: 90 Minutes

Attendance: Sharon B, Gerry B, Liz S, Jocelyn K, Dan R, Janaya, David A, Patty, Kelly C, Tina Z, Carole, Paula,

Regrets: Cindy P

Agenda for April 2024: passed

Minutes for March 2024: passed

Redacted minutes for February 2024: passed

STANDING REPORTS

Treasurer: The balance as of January 19, 2024 was \$19 063.91, and the balance as of April 19, 2024 was \$19 688.58

CDRS Liaison: The revised version of the “Newcomer’s Handbook” will be available once the old stock runs out. CDRS has relocated their distribution centre to a new and improved location (the old P.O. box is still operational).

Webmaster: 68 groups and 81 meetings (42 in-person, 34 online, and 5 hybrid). Since last month, no new meetings have started and one meeting closed.

Host City Liaison: A Volunteer Coordinator is needed (contact: codathursnoon@gmail.com). A live donation link to support the ICC and CSC is on the CoDA Canada website. Patron pricing for conferences includes meals. Next Meeting is May 23, 6:30 p.m. EDT

World Connections Committee Intergroup Representative: At the last meeting, Latvia attended and Russia Moscow provided a report (after a period of absence). The WCC Intergroup Representative is looking for a replacement (contact codaontarioutreach@gmail.com). Next meeting is May 13, 12:30 p.m. EDT

STANDING COMMITTEE REPORTS

Service Structure: At their first meeting, two officers were elected unanimously: Dan R. (Chair) and Liz S. (Secretary). The committee wishes to be considered an Ad Hoc committee.

Communications: Met on April 10, 2024. The Fellowship Newsletter has been posted on the CoDA Canada website. The Content Creation Team is working on new website ideas - contact communications@codacanada.ca if you'd like to contribute. For GSR announcements, contact CoDAGSRnewsletter@gmail.com.

AD HOC COMMITTEE REPORTS

Outreach: An Outreach Representative is needed for Saskatchewan/Manitoba and the Atlantic provinces. Next meeting is May 15, 2024. This committee wishes to become a standing committee. The committee meets bimonthly and minutes are available. Their mission statement is:

“CoDA Canada Outreach Committee (CCOC) is a sub-committee of the CoDA Canada Steering Committee (CCSC). CCOC is directed in its purpose and mission by this committee. CCOC supports the Fellowship by offering support and information to Provincial or Territorial Outreach Representatives in Canada. It also provides information about the program and local meetings to individuals, groups and institutions who desire healthy and loving relationships. CCOC is comprised of volunteers covering their respective Provinces and Territories across Canada.”

CoDA Canada Trustees Work Group: Meetings occur every Sunday. Members continue to write by-laws for a CoDA Canada Board of Trustees, with the goal of providing a draft of these by-laws at the CCSC meeting in May 2024.

MOTIONS

- **Motion:** “The CCSC provides the CoDA Ontario Intergroup with a one-time grant of \$1500 for expenses required for a delegate (or delegates) to attend the 2024 CSC/ICC. If money is left over, the Ontario Intergroup can decide what they want to do with these funds. No application is required.”
 - Motion presented by Jocelyn; Seconded by Gerry; Result: Adopted (10 yes, 1 abstention)
- **Motion:** “The Service Structure Committee will change from a Standing Committee to an Ad Hoc Committee.”
 - Motion presented by Gerry; Seconded by Liz; Result: Adopted (10 yes, 1 abstention)
- **Motion:** “The CoDA Canada Outreach Committee will change from an Ad-Hoc Committee to a Standing Committee because it meets all the requirements.”
 - Motion presented by Sharon; Seconded by Carole; Result: Adopted (unanimous)

ACTION ITEMS

- Outreach Committee Chair to connect with Liz regarding job requirements of an Outreach Representative.
- A temporary work group for a phone line will meet to research the cost of phone lines and determine logistics and implementation plans. A report will be provided in May.
- A quote for travel expenses will be prepared for the 2024 CSC and submitted to the Treasurer.
- The Chair and Treasurer will develop a budget and determine prudent reserve to be presented in May 2024.
- CCSC members will review the “Delegates Expense” document and contact the Chair and Treasurer with amendments

Next Meeting: May 25, 2024, 11:00 a.m. Central