

# Redaction of CCSC Business Meeting Minutes

June 15, 2024

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**Meeting Time:** 11 a.m. Central

**Meeting Duration:** 90 Minutes

**Attendance:** Liz, Gerry, Jocelyn, Dan, Kelly, Tina, Cindy P, Sharon, Paula

**Regrets:** Janaya

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**Agenda for June 2024:** passed

**Minutes for May 2024:** passed or tabled

**Redacted minutes for April 2024:** passed

## STANDING REPORTS

**Chair:** All CCSC delegates have been registered for the 2024 CSC

**Treasurer:** Balance as of June 15, 2024 was \$21 001.07. The bank signers have been updated (they are Chair, Vice-Chair, Treasurer, and the CDRS Liaison). Delegates attending the CoDA Service Conference (CSC) must contact the Treasurer with itinerary and proof of payment in order to be reimbursed.

**CDRS Liaison:** CDRS continues to prepare for the 2024 CSC (most literature has been shipped). The "Recipes Across Canada" can be found on the CoDA Canada website under "Fundraisers." Literature prices have increased to become more in line with pricing in other countries. Literature sales are down - encourage home groups to have literature tables present at meetings. Funds are needed to replace aging equipment.

**World Connections Committee (WCC) Intergroup Representative:** Elections occurred this month: Chair - Roman (UK), Vice-Chair - Jeanne (USA), Secretary: Leane (Ontario)

**Host City Liaison:** Current registration for in-person CSC and International CoDA Convention (ICC) is 80 and 130 respectively. USD and CD will no longer be at par. Volunteers needed, contact: [codaonatariousreach@gmail.com](mailto:codaonatariousreach@gmail.com) and [codathursnoon@gmail.com](mailto:codathursnoon@gmail.com)

**Webmaster:** 66 groups - 79 meetings (40 in-person, 34 online, and 5 hybrid). One meeting closed last month. The "Reparenting Our Inner Child" was added to the Meeting Materials page. The monthly CoDA Canada Steering Committee meeting was added to the Events page. The CDRS eStore has also been updated and reorganized.

## **STANDING COMMITTEE REPORTS**

**Service Structure:** The committee requests that CCSC members examine the Service Manual Supplement (SMS) and submit questions, comments, and suggested updates. (Contact: [servicestructure@codacanada.ca](mailto:servicestructure@codacanada.ca))

**Communications:** An info clip was created for the CSC and ICC, and another will follow at the beginning of July. A GSR email was sent at the beginning of June.

**Outreach:** Next meeting is June 19 rather than in July so members can prepare for the CSC.

## **AD HOC COMMITTEE REPORTS**

**CoDA Canada Trustees Work Group:** In the process of looking for a lawyer to inform the group on becoming incorporated.

## **MOTIONS**

- **Motion:** “Add the Service Manual Supplement (SMS) to the CoDA Canada website.”
  - Presented by Dan; Seconded by Sharon; Result - Approved
- **Motion:** “We move that the “How to Start an Online Meeting” document be approved by the CCSC and added to the Resource Tab and Meeting link of the [www.codacanada.ca](http://www.codacanada.ca) website as a service document for those who would like to start an online CoDA meeting.”
  - Presented by: Canada Outreach Committee; Seconded by: Gerry; Result - approved with one abstention
- **Motion:** “The Treasurer will be given authority to e-transfer the \$1500, one-time delegate grant to the CoDA Ontario Intergroup (possibly over several transfers) by June 30, 2024.”
  - Presented by Liz; Seconded by Jocelyn; Result - Approved

## **ACTION ITEMS**

- **ACTION:** Chair - research topic of keeping or removing the CDRS Liaison as a bank signer
- **ACTION:** Communications Committee - encourage groups to buy literature via the monthly GSR email
- **ACTION:** CDRS Liaison - contact the Content Creation Team for promotion of literature
- **ACTION:** Chair - send the link to the SMS to all CCSC members
- **ACTION:** Chair - Learn who has been vetted and approved to speak at the ICC.
- **ACTION:** Chair - Create a newsletter that notifies vetted speakers of this grant and then ask them to apply for the grant (the CCSC will then vote on who receives the \$1500 grant.)

**Next Meeting:** July 13, 2024, 11:00 a.m. Central